

Truman State University
Index
The University's student-produced newspaper

Employment Application

Name: _____
Year in school: _____ Phone number: _____
Local address: _____
Permanent address: _____
Permanent phone: _____

Email: _____
Major(s) and Minor(s): _____
GPA: _____
Adviser: _____

Please address the following on a separate sheet of paper.

1. Please discuss any experience you have had that would help you in the position you are applying for.
2. What organizations or activities have you been involved in as a student at Truman? What are you currently involved in?
3. Why do you feel you are the best candidate for the position?
4. What do you hope to gain through a position with the Index?
5. What specific improvements do you think you could make to the Index to help it be a better newspaper?
6. What will your schedule be like next semester?
7. Please list two references with phone numbers.

Please indicate the position for which you are applying. If you have more than one choice, rank your preferences with 1 as your first choice, 2 as your second choice and so on.

- _____ Managing Editor
- _____ News Editor
- _____ Assistant News Editor
- _____ Opinions Editor
- _____ Sports Editor
- _____ Assistant Sports Editor
- _____ Features Editor
- _____ Assistant Features Editor
- _____ Photo Editor
- _____ Assistant Photo Editor
- _____ Head Copy Editor
- _____ Business Manager
- _____ Design Editor
- _____ Online Editor
- _____ Circulation Manager
- _____ Advertising Manager
- _____ Collections Agent
- _____ Page design/graphics
- _____ Advertising Representative
- _____ Advertising Designer
- _____ Copy Editor
- _____ News Reporter
- _____ Features Reporter
- _____ Sports Reporter
- _____ Photographer
- _____ Distribution
- _____ Columnist
- _____ Reviewer

