Housing Placement Fair
Residential Living 2003-2004 Housing Renewal Procedures
5 p.m. Feb. 23, SUB Activities Room

The Actual Day of Housing Placement
Aparments will be placed first, prior to the residence halls.

Feb. 23 SUB Activities Room
- Apartments 1:00-2:00
- Senior (’04) 2:00-2:30
- Junior (’05) 2:30-3:00
- Second year (’06) 3:00-5:00

First payment due for fall 2003 housing: May 31, 2003

Once your lottery number is called, you will be able to select a room, sign a contract and be guaranteed to have the room of your choice in minutes! Students arrive at the designated time with their future roommates (or the authorizing note) and enter through the east doors to the Activities Room. Entrance will be according to the number received in the housing lottery. Because of time considerations, people with sequential numbers will be in the room simultaneously. Students should make room choices as quickly as possible because a delay may allow a person with a higher number to choose a room first. Tables for each Hall/Apartment Complex will be situated around the room. When a student’s number is called, he or she should go to the table with the area desired and notify the person seated there of their choice. Once the student signs, the selection is final. Your room assignment will be written on your placement card, which you will take to the exit where they will put it in the computer and you will sign your housing contract. You also will be given the opportunity to sign a Microtridge contract. There will be charts in the hallway, which will be frequently updated, as rooms are no longer available.

A student who is late for placement for his/her class may draw a room upon arrival during the designated time. Any student who misses the Sunday Placement must go to the Residential Living Office to complete a request form. These students will be placed at a later time.

If you have a friend who will be attending Truman next year, you may waive your right to select a room and the Residential Living Office can place you in a room with your friend. You should fill in a room request form with your preferences on it and leave it with Residential Living, Kirk Building 114, by Monday, Feb. 25.

Because of student feedback, we are offering both roommate and suitemate sign-ups this year! This process will work as follows: When two or more roommates or suitemates have the same class status, the person having the lower lottery number will be allowed to choose the room/suite. Squatters who have already signed their 2003-2004 contracts will be given priority over the Housing Placement Fair sign-ups (Consult housing rosters for closed rooms after the Squatting Process is complete). All members of a group must be present when the room is selected. If someone cannot be there, the absent member(s) should designate in writing a member of the group to choose for the group as a whole.

A group may sign up for a room that matches the listed capacity of that room (i.e., two students can’t sign up for a triple). A student will not be permitted to reserve a room without a roommate. Students who do not have roommates may check out a room request form and leave it with the Residential Living Office. They will then be matched with another student and placed as suitable roommates by Residential Living after the housing placement fair concludes.

Students who don’t need to attend the Housing Placement Fair
Individuals who are not eligible for the Housing Placement Fair include the following:
- Anyone who has applied to any off-campus study program for fall 2003 semester or full year.
- Anyone who has been awarded housing in Casa Hispanica.
- Anyone who has already signed a contract through the Squatters’ Rights process.
- Security members who will live in Brewer Hall fall 2003.

Signing up as Roommates/Suitemates
New this year!

Students who cannot be present for the Housing Placement Fair
Students who cannot be present at the proper time for the Housing Placement Fair must:
1. Arrive later than the specified time but before the Placement Fair ends, and select a room upon arrival.
2. Leave, in writing, the name of a student who will select a room for them on the appropriate form available at http://reslife.truman.edu or in the Residential Living Office. The designated person then will be allowed to sign up for a room. Or, if both roommates cannot be present: Leave, in writing, their general preferences and roommate information with the Residential Living Office, by 5:00 p.m. on Friday, Feb 21. The Residential Living Office then will select a room for the students at the appropriate time.

Stratified Lottery
All on-campus residents have received a randomly assigned housing number. This number is used for all housing processes and will establish the order of your priority in choosing a room for next year within your academic class. The lower the number, the earlier you will be allowed to choose your room. A list is available at the Residential Living Office (Kirk 114) with on-campus student names and randomly assigned housing numbers (also available online at reslife.truman.edu).

The Housing Placement Fair includes the following:
- All on-campus residents have received a randomly assigned housing number.
- Individuals who are not eligible for the Housing Placement Fair include the following:
  - Anyone who has applied to any off-campus study program for fall 2003 semester or full year.
  - Anyone who has been awarded housing in Casa Hispanica.
  - Anyone who has already signed a contract through the Squatters’ Rights process.
  - Security members who will live in Brewer Hall fall 2003.

Housing Personals
Housing personal is a means of helping students locate suitable roommates, a roommate who will help you make the most of your college career. This year we will coordinate “Housing Personals.” Residential Living, will be taking brief Roommate Preference ads that we will post daily on our Web site. These ads will include the following preferences:
- Living Environment Preferences — Top 3 hall/apartment complexes.
- Personal Preferences — Outgoing, Neat, Non-Smoker, Smoker, Social, Accommodating, Quiet, Early Bird & Night Owl.

Roommate Socials
Check with your Hall Director or SA to see if your building is hosting a roommate social. Many are being held tonight! If you are unable to locate a roommate, stop by Residential Living and complete a roommate preference card & sign a housing contract. You will be placed as matches are located.

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